

CRC 2023 LONDON (Grand bend) - debrief notes

Some unofficial notes and comments based on discussion by those that stayed (including Society Staff) after the CRC so can be used for reference and improve future CRC's. Discussion occurred after the main meeting on Sunday.

- good Pre-CRC communication about events, what to expect and agenda
- venue good, food was good, easy with buffet
- respect to DEI the venue for disabled person would be difficult
- food options also available (vegetarian)
- room setup good
- Ron (DRC) running the meeting with Genevieve (RMCR) doing the technology and presentations
- CRC consideration for hybrid option (remote access); could allow members to participate; might consider using OWL for listening into the meetings
- CRC at the Oakwood as host for the last 3 times; Oakwood wanted us back and was able to negotiate a good room rate
- Hotel registration with room block set aside could have been better
- On site meals at the Oakwood made scheduling easy; some CRC have off-site meals that requires additional planning
- Add the Thru meal and Hospitality Suite for all – not typical
- CRC was prompted for all as Full with no option of partial registration
- With 2 years of covid some on the host planning committee had never been to a CRC
- Registration for Companions – did not have separate email address so hard to contact
- Coordinating Hotel room registration with CRC meeting registration was reviewed to ensure they matched; some chapters did group rooms making checking a little difficult
- Travel for airport/train station pickups was additional work
- Had early registration but still had late sign-ups as well as some at the registration desk (upgrades from just one meal to full package)
- AV equipment was all done by one company which made setup easy as they had everything setup
- Could use microphone for some presentations as some did not speak loud enough and had some background noise (mics in the room but were not used)
- Had mics available but did not use; could save some expenses if not going to use
- Might need to request people to use the mics when can not be heard
- Had to get corporate sponsors as also asking for chapter events and research
- Hospitality suite expenses are hard to budget
- Hospitality suite could have used some outside lights
- Dinner selection for Presidential meal was good to have the selection option
- Buffet meals allowed each to select food options with having to check with attendee selection
- There are some that have meal requests
- Meal tickets used for the breakfast as other hotel guests also at the hotel
- Most email correspondence to the region set out after the spring planning meeting
- To have sign-ups live after the spring planning meeting would be good for the hotel and CRC
- Had some planning meeting at the same location as the CRC so others on the planning meeting could see the venue
- Having 2 screens but off to the side was a little hard to see; could also have monitors in front of the main table
- If doing a virtual meeting then all could see what is being presented
- Advising on the attire for the meeting was nice to know
- Out of country information was helpful
- Having all the information uploaded to Basecamp helped so did not need to pass USB drive around
- Some CRC have a theme for their dinner; could attend in national dress or some swag
- Get the basic done extremely well
- One page brief summary was helpful
- Business session was well run
- Good food but with buffet maybe a little repetitive; buffet allows some flexibility
- Easy to find everything with meeting rooms
- Companion package had a beach day but no one was around; better communication required

- Lunch for Bayfield trip could have been better communicated
- Good to have a companion package but need to attendees know what is available
- Do not be afraid of doing something extra (one CRC had a tour of Churchhill Downs race track)
- Need to allow for the 3 business session to cover all the reports; some CRC only have 2 business sessions
- Was able to advance some items in the business sessions; the one had only 2 items that carried over
- Needed to allow time for the motions
- Region2 CRC workshops are longer than others
- Morning start times might be later with meeting going slightly later
- Making the MP+YEA+SA mixer with room space
- Having all the workshops in the afternoon makes chairs that are doing more than one position had to attend more than one workshop
- Workshop attendance was good which a lot of chapter chairs
- Hospitality suite budget hard to estimate
- Consider having a designated bartender
- Get Hospitality Room sponsor.
- Had levels of sponsorships – for meals, events, hospitality
- Considered having tabletops for product display by companies
- Having the DL as part of the CRC allowed others to attend
- Consider inviting other members to attend; could add ALI courses; might get others involved; might have a half day events
- Having options for late hotel checkout as meeting on Sunday do not end until noon
- Note that Basecamp might be blocked by some companies and gov't employees