

| Day 1: Thursday, August 20th | | |
|--|---|---|
| Time | Event | Participants |
| 14:00 to 14:45 EST | <p><u>Orientation Session</u></p> <ol style="list-style-type: none"> 1. Welcome Remarks 2. ASHRAE Code of Ethics 3. Introductions 4. Appointment of the CRC recording secretary 5. Review and approval of CRC Agenda 6. 2019-2020 Society and Regional Highlights 7. Review of Honors and Awards 8. Review of RVC roll off dates 9. Regional Photo (screen capture) | <p>Delegates, Alternates, Reg. Officers All are welcome</p> <p>J. Clarke J. Clarke All J. Clarke J. Clarke D. Cochrane N. Lemire J. Clarke DRC, Delegates and Alternates</p> |
| 14:45 to 17:00 EST | <p><u>Business Meeting No. 1</u></p> <ol style="list-style-type: none"> 1. Call to Order 2. ASHRAE Code of Ethics 3. Approval of 2019 CRC Minutes 4. Report of 2019 Region II Motions submitted to Society 5. Reading of any prepared Motions for 2020 CRC 6. CRC 2021 Budget 7. Society Officer Report VP 8. ASHRAE Staff Report 9. Chapter Reports (5 minutes each) <ol style="list-style-type: none"> 1. Halifax 2. NB/PEI 3. Québec City 4. Montréal 5. Ottawa 6. Toronto 7. Hamilton 8. London 9. Windsor 10. Meeting Adjournment | <p>Delegates, Alternates, Reg. Officers All are welcome</p> <p>J. Clarke J. Clarke J. Clarke R. Gagnon R. Gagnon G. Perreault T. McGinn S. Reiniche Delegates</p> <p>J. Clarke</p> |
| | <p>15 Minute Break</p> | |

| Day 1: Thursday, August 20th | | |
|--|-------------------------|------------|
| 17:15 to 19:00 EST | Virtual Awards Cocktail | <i>All</i> |

| Day 2: Friday, August 21th | | |
|--|---|---|
| Time | Event | Participants |
| <p>9:00 to 11:00 EST</p> | <p><u>Business Meeting No. 2</u></p> <ol style="list-style-type: none"> 1. Call to Order 2. ASHRAE Code of Ethics 3. Regional Statistics 4. RVC Reports (5 minutes each) <ol style="list-style-type: none"> a. CTTC b. SA c. GAC d. RP e. CC f. Historian g. RMCR h. YEA i. MP 6. ARC 7. Meeting Adjournment | <p>Delegates, Alternates, Reg. Officers All are welcome</p> <p>J. Clarke J. Clarke T. Pollard</p> <p>D. Redmond M. A. Dao R. Hoadley I. Semhat T. Pollard T. Pollard R. Gagnon A. Kaianathbhatta J. Molnar</p> <p>G. Perreault J. Clarke</p> |
| <p>12:00 to 13:00 EST</p> | <p>Presidential Address</p> | <p>C. Gullede III</p> |
| | <p>15 Minute Break</p> | |

Day 2: Friday, August 21th

| | | |
|--|--|--|
| <p>13:15 to 16:00 EST</p> | <p><u>Business Meeting No. 3</u></p> <ol style="list-style-type: none"> 1. Call to Order 2. ASHRAE Code of Ethics 3. Workshop Reports including Motions (5 minutes max) <ol style="list-style-type: none"> a. CTTC b. SA c. GAC d. RP e. Historian f. CC h. YEA i. MP 4. Report from Executive Sessions 5. Finances 6. Approval of 2019 Halifax CRC Financial Statement 7. Approval for 2019-2020 Region II Budget 8. Region II Audit 2018-2019 9. CRC 2021 Ville de Quebec Budget Approval 10. Motions 11. New Business 12. Website 13. Basecamp 14. CRC dates for the next three years (dates to be confirmed) <ol style="list-style-type: none"> a. Ville de Quebec: Aug 27-29, 2021 b. Ottawa: Aug 26-28, 2022 <li style="padding-left: 40px;">*June 25-27, 2022 Society Annual Summer Meeting in Toronto, ON and 100th ASHRAE Toronto Chapter anniversary c. London Aug 25-27, 2023 d. Toronto Aug 23-25, 2024 15. Final Remarks 16. Meeting Adjournment | <p>Delegates, Alternates, Reg. Officers All are welcome</p> <p>J. Clarke J. Clarke</p> <p>D. Redmond M. A. Dao R. Hoadley I. Semhat T. Pollard T. Pollard A. Kaianathbhatta J. Molnar</p> <p>N. Lemire J. Clarke G. Perreault J. Clarke G. Perreault G. Perreault R. Gagnon J. Clarke T. Pollard T. Pollard</p> <p>J. Clarke</p> <p>Chair: G. Perreault Chairs: Steven Lynch and Evans Mutua</p> <p>Chair: K. Mayberry Chair: D. Cochrane J. Clarke J. Clarke</p> |
|--|--|--|

| Day 2: Friday, August 21th | | |
|---------------------------------------|-----------------------|--|
| 16:00 to 17:00 EST | CRC Debriefing | DRC, RMCR, ASHRAE Dignitaries CRC 2020 Chair CRC 2021 Chair <i>All are welcome</i> |