

CRC HISTORICAL PROFILE FOR 2011

Region(s) Participating 116

Dates August 26th-28th

Host Chapter Quebec City **Size of Chapter** Approx. 220

Chairperson C-A Munger

Location Hotel Loews Le Concorde

Hotel Hotel Loews Le Concorde **Room Rate** 179.00\$/night

Date	# of Rooms Blocked	# of Rooms used
Thursday, August 25th	16	22
Friday, August 26 th	42	57
Saturday, August 27 th	48	59
Sunday, August 28th	None	3

This information will be supplied by the hotel at the conclusion of the meeting. When negotiating the hotel contract you should include the following clause: No later than (30) days after the last official meeting day, the Hotel will complete a post convention report and send it to ASHRAE. Post convention report will include actual room pick-up, summary of catering revenues, outlet revenue, percent of single vs. double and smoking vs. non-smoking rooms used, total room revenue, number of no-shows by date, wash/slippage by day. In the event that there is a master bill at Hotel, ASHRAE will consider the Hotel's invoices to be incomplete-- and will withhold payment without incurring interest or penalty charges until such time as the post convention report is provided.

Full Package Registration Price (*) 300.00\$

Number Sold 48

Partial Package Registration Price (*) 200.00\$

Number Sold 46

Companion Package Registration Price 175.00\$

Number Sold 22

Audiovisual Cost 2,475.72\$

Meeting Room Rental 300\$/room/day

Number of CRC Sponsors 12

Sponsors Total Dollars 8450.00\$

CRC Regional Seed Money 8754.00\$

Returned 2619.58\$ (TX-Excluded) (*)

CRC Dollar Surplus (Deficit) +3643.71\$ (*)

Fees for online registration: 1875.90\$

Fees for Neutral Carbon Offset: 515.00\$

WORKSHOP	Attendance	Room Set (classroom, conference, theater, rounds) Include A/V set-up
Business Session	37+36+35	Conference room + Screen+Proj
Membership	13	Meeting room +screen+Projector
Historical	12	Meeting room +screen+Projector
Officers	2	Meeting room +screen+Projector
Student Activities	15	Meeting room +screen+Projector
Research	14	Meeting room +screen+Projector
Chapter Technology Transfer	15	Meeting room +screen+Projector
Chapter Operations	18	Meeting room +screen+Projector
Caucus Meeting	20	Conference room + Screen+Proj
Technical Session	None	None
Refrigeration	None	None
CATERING	Guarantee	Actual
Welcome Party	80	80
Luncheon	114	108
Banquet	116	116

cc: DRC, ARC, Regional Historian, Future CRC Chairs, ASHRAE Headquarters

(*) Full Package of 300\$(TX incl) instead of 275\$ and Partial Package of 200\$ (TX incl.) instead of 175\$ have been charged to attendees without being approved by regionII. This was a demand to RegionII by CRC-comity which haven't been approved at the time, but went out by mistake too late with online registration. So, the overcharge total of 2325.00\$ - TAXES = 2040.82\$net to be returned completely to Region II. We add (3643.71-TAXES) = 3198.34\$net; 3198.34\$net - 2040.82\$net = 1157.52\$net which is the real surplus to be divided by 2 (half for chapter and half for region II). So total returned to Region II = 2040.82\$net+578.76\$net = **2619.58\$net.**