



ASHRAE Region II - Regional Planning Meeting

Saturday, April 18th, 2015

Carrier Board Room

1515 Drew Rd, Mississauga, ON, L5S 1Y8

**** Meeting kicked off by Doug Cochrane at 9.20 AM.*

ATTENDANCE

A. REGION 2 LEADERSHIP

1. DRC (TORONTO) = **Doug Cochrane**
2. RMCR (MONTREAL) = **Isabelle Lavoie**
3. ARC (LONDON) = **Ibrahim Semhat**
4. NOMINATION MEMBER (MONTREAL) = **Jeff Clarke**
5. NOMINATION ALTERNATE (QUEBEC) = **Guy Perreault**
6. RVC RP (MONTREAL) = **Anthony Jonkov**
7. RVC MP (HALIFAX) = **Mark Lawrence**
8. RVC CTTC (OTTAWA) = **Chris Fudge**
9. RVC GGAC (MONTREAL) = **Ronald Gagnon**
10. RVC HISTORY (OTTAWA) = **Rod Potter**
11. RVC WEBMASTER (LONDON) = **Tom Pollard**
12. RVC SA (HAMILTON) = **Robyn Ellis**
13. YRC (MONTREAL) = **Audrey Dupuis**

B. REGION 2 CHAPTERS

1. NB/PEI CHAPTER PRESIDENT-ELECT = **Eric Leblanc**
2. HALIFAX CHAPTER PRESIDENT-ELECT = **Aaron Smith**
3. QUEBEC CHAPTER PRESIDENT-ELECT = **Jonathan Vigneault**
4. MONTREAL CHAPTER PRESIDENT-ELECT = **JG Joannette**
5. OTTAWA CHAPTER PRESIDENT-ELECT = **Georges Maamaii**
6. TORONTO CHAPTER PRESIDENT-ELECT = **Alan Porter**
7. HAMILTON CHAPTER PRESIDENT-ELECT = **Frank Mesicek**
8. HAMILTON CHAPTER PRESIDENT = **John Molnar**
9. HAMILTON CRC CHAIR = **David Rasmussen**
10. LONDON CHAPTER PRESIDENT-ELECT = **Jordan Foster**
11. WINDSOR CHAPTER PRESIDENT-ELECT = **Andy Hrutka**



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AGENDA

1. Introductions - Agenda

I. Lavoie

2. Nominations for other positions

J. Clarke/G. Perrault

3. CRC 2015 - Hamilton

D. Rasmussen

a) Preliminary agenda / Program

b) Finances

c) Registration-Hotel Rooms-Dead line

4. Review of President Elect. Responsibilities

D. Cochrane

5. Choosing Committee Chairs

Group Discussion

a) CTTC (C. Fudge)

b) MP (M. Lawrence)

c) SA (R. Ellis)

d) RP (A. Jonkov)

e) YEA (A. Dupuis)

f) GGAC (D. Cochrane/R. Gagnon)

g) Historian (R. Potter)

6. RP YTD Results

A. Jonkov

7. Chapter Visits Update

I. Lavoie

8. Wrap-Up



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A. NOMINATIONS:

*** *Presented by Jeff Clarke & Guy Perrault.*

Regional Funds – Chapter Delegates and DRC will decide what expenses will be covered by region funds and what will be covered by the chapter. As a region, chapter delegates will decide how the regional funds will be utilized to cover RVC travel expenses. Doug Cochrane will contact other regions to obtain information about their regional funds and coverage. There is a value added for RVC visits to chapters, both helping with chapter operations or attendance, and meeting with local government representatives. Hence chapter may want to consider covering the hotel expenses not covered by regional funds.

REGIONAL POTENTIAL CANDIDATES:

REGIONAL POTENTIAL CANDIDATES		
#	CANDIDATE	CHAPTER
1	Hugh Crowther	Hamilton
2	Cathy Godin	Ottawa
3	Frank Bann	Ottawa
4	Joel Primeau	Quebec
5	Jean Bundock	Quebec
6	Dan Castleman	Windsor
7	Nikola Lamire	Montreal
8	Robyn Ellis	Hamilton
9	Jon Gabreil	Montreal
10	Anthony Jonkov	Montreal
11	Michael Keen	Toronto
12	Francis La Charite	Montreal
13	Sara Palmer	Windsor
14	Mike Rosenblitt	Toronto
15	Michael Khaw	Toronto
16	Dennis Dawe	London
17	Genevieve Lussier	Montreal
18	Karl Gilroy	London

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REGIONAL VICE CHAIR (RVC) POTENTIAL CANDIDATES									
	CANDIDATE	CHAPTER	CCTC	MP	SA	RP	YEA	GGAC	HISTORY
			2016-2018	2017-2019	2016-2018	2017-2019	2017-2019	2018-2020	2016
1	Steve Ramsay	Halifax	CCTC						
2	Aaron Smith	Halifax	CCTC					GGAC	
3	Jeff McNeil	Halifax			SA				
4	Mike Krewski	Hamilton	CCTC	MP	SA				
5	Jordan Foster	London	CCTC				YEA		
6	Ibrahim Semhat	London			SA				
7	Ben Oliver	London			SA		YEA		
8	Jeff Watson	London		MP	SA		YEA		
9	Eric Shaw	London						GGAC	
10	NiKola Zubic	London					YEA		
11	Tom Pollard	London							H
12	Daniel Robert	Monreal	CCTC						
13	Marilyn Rancourt Ouimet	Montreal			SA		YEA		
14	Nicolas Lemire	Montreal				RP			
15	Rejean Blais	Montreal		MP					
16	Samuel Lavoie	Montreal		MP			YEA		
17	Isabelle Lavoie	Montreal						GGAC	
18	Mike Boudreau	NB/PEI	CCTC		SA				
19	Dwight Scott	NB/PEI			SA				
20	Robert Hodley	NB/PEI				RP			
21	Dan Boudreau	NB/PEI				RP			
22	Stephen Lynch Ottawa	Ottawa			SA				
23	Chris Fudge	Ottawa				RP			
24	Christine Kemp	Ottawa				RP			
25	Georges Maamari	Ottawa				RP			
26	Adam Moons	Ottawa		MP					
27	Kashyap Desai	Ottawa						GGAC	
28	Rod Potter	Ottawa							H
29	Alexis Gagnon	Quebec			SA		YEA		
30	Jean Bundock	Quebec						GGAC	
31	Guy Perrault	Quebec						GGAC	
32	Mike Genin	Toronto	CCTC				YEA		
33	Dave Bandediti	Toronto	CCTC						
34	Glenn Kilmer	Toronto	CCTC						
35	Michael Mc Evenue	Toronto			SA				
36	Alekhya Kaianathphatta	Toronto			SA				
37	Marco Ottavino	Toronto				RP			
38	Steve Clayman	Toronto						GGAC	
39	Doug Cochrane	Toronto						GGAC	
40	Jon Palmer	Windsor	CCTC						
41	James Smith	Windsor		MP					
42	Bill Davies	Windsor						GGAC	

REGIONAL LEADERSHIP POTENTIAL CANDIDATES							
	CANDIDATE	CHAPTER	DRC	ARC	RMCR	NOMINATING	COMMENT
			2018 - 2021	2016	2018 - 2021		
1	David Rasmussen	Hamilton	DRC	ARC	RMCR	PAST	Available 2018
2	Ibrahim Semhat	London	DRC	ARC	RMCR		2018-2021
3	Daryl Somers	London	DRC		RMCR	PAST	Available 2020
4	Jeff Clarke	Montreal	DRC		RMCR	CURRENT	Available 2018
5	Isabelle Lavoie	Montreal			RMCR	N	2015 - 2016
6	Rod Potter	Ottawa					Available 2018
7	Stephen Lynch	Ottawa	DRC	ARC			
8	Guy Perreault	Quebec		ARC	RMCR	N	
9	Doug Cochrane	Toronto		ARC	RMCR	PAST	Available 2018
10	Nikola Lamire	Montreal				N	

SOCIETY AWARDS

Deadline for submission is **May 1st, 2015**.

Example: Distinguished Service Award, Exceptional Service Award.

REGIONAL AWARDS:

Regional Award of Merit and Chapter Service Awards to be completed by CRC meeting.

B. CRC – CHAPTER REGIONAL COMMITTEE:

*** *Presented by Doug Cochrane.*

*** *Include Presentation at the end of Meeting Minutes.*

C. CRC HAMILTON – AUGUST 21, 22, & 23, 2015:

- **Presented by:**
David Rasmussen, CRC Hamilton General Chair
Cell Phone: (905) 975-8095
Email: tigerdave60@yahoo.ca

- **CRC Hotel: The Sheraton**
 Sheraton Hamilton Hotel
 116 King Street West,
 Hamilton, Ontario, L8P 4V3
 Website: www.sheratonhamilton.com



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- **CRC Hotel: The Sheraton**
Sheraton's "Star Groups" System
King or Queen Size bed, same Price **\$109 + Tax**
Rate good from **Wednesday to Sunday**
There will be a link from **Hamilton Chapter Website**
- Drop Dead Deadline for Registration: **Monday July 6, 2015.**

TRAVEL COMMITTEMENT:

- Hamilton Chapter will do our best to arrange for pickups arriving by plane or train.
- Pick-ups have been an ongoing concern that we are trying to avoid mix-ups.
- You must **commit** to a travel itinerary if you are relying on the Hamilton Chapter to pick you up.

HOTEL OVERNIGHT PARKING:

Overnight parking at Sheraton Hamilton Hotel includes unlimited in-and-out privileges.

- Self Parking: **\$10.99 CAD/Day**
- Valet Parking: **\$19.99 CAD/Day**

RESERVATION COSTS & BOOKING

- Chapter Treasurer's Cheque required
- Simple Sign-up starting **May 2015**

Full Registration	\$ 425.00
Partial Registration	\$ 300.00
Companion Registration	\$ 150.00



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Full Registration- \$425

- Friday breakfast to completion of Sunday breakfast.
- Basically everything for our 3 day CRC

Partial Registration-\$300

- **NOTHING** for you Friday **August 21st**
- Your "Partial" starts Saturday Breakfast until Completion of Sunday Breakfast.
- Designed for people in the various Workshops.

Companion Registration-\$150

- Friday Breakfast to Completion of Sunday Breakfast.
- **Amazing** Wine Tour @ Niagara on the Lake on **Friday August 21st**
- Plus a yet to be determined event for Saturday

CRC Supper Ideas (Yet to be confirmed!)

- Tim Horton's Field
- Estate Winery
- Yuk Yuks (**Next door to Sheraton**)

Other CRC & Companion Tour Ideas

- Tim Horton's Field
- First Ontario Centre (Ice Plant)
- Art Gallery of Hamilton
- Royal Botanical Gardens
- Walking Tour of Local Shops & Galleries

Things to see and do in Hamilton

- Visit over 100 waterfalls
- Cycle or hike on hundreds of trails
- Attend an art crawl and visit our art galleries
- Visit historical sites and museums
- See Tim Horton's Field or First Ontario Centre
- Visit Royal Botanical Gardens
- Golf at #1 Municipal Golf Courses in Canada



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CRC 2015 Budget: Income

<u>CRC 2015 FINANCIAL BUDGET</u>			
<u>INCOME</u>			
<u>CHAPTER ASSESSMENT</u>	<u>1816</u>	<u>\$ 7.00</u>	<u>\$ 12,712.00</u>
<u>FULL REGISTRATION</u>	<u>40</u>	<u>\$ 425.00</u>	<u>\$ 17,000.00</u>
<u>PARTIAL REGISTRATION</u>	<u>30</u>	<u>\$ 300.00</u>	<u>\$ 9,000.00</u>
<u>COMPANION REGISTRATION</u>	<u>12</u>	<u>\$ 150.00</u>	<u>\$ 1,800.00</u>
<u>NB/PEI WINE</u>	<u>1</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
<u>SATURDAY NIGHT INDIV. TICKETS</u>	<u>10</u>	<u>\$ 50.00</u>	<u>\$ 500.00</u>
<u>CHAPTER SUPPORT</u>	<u>1</u>	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>
<u>CORPORATE SPONSORS</u>	<u>8</u>	<u>\$ 200.00</u>	<u>\$ 1,600.00</u>
		<u>TOTAL</u>	<u>\$ 45,612.00</u>



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CRC 2015 Budget: Expenses

<u>MAIN MEETING ROOM</u>	<u>2</u>	<u>\$ 450.00</u>	<u>\$ 900.00</u>
<u>BREAKS (FRIDAY)</u>	<u>40</u>	<u>\$ 40.00</u>	<u>\$ 1,600.00</u>
<u>BREAKS (SATURDAY)</u>	<u>70</u>	<u>\$ 40.00</u>	<u>\$ 2,800.00</u>
<u>WORKSHOP ROOMS</u>	<u>3</u>	<u>\$ 172.50</u>	<u>\$ 517.50</u>
<u>WORKSHOP ROOMS</u>	<u>4</u>	<u>\$ -</u>	<u>\$ -</u>
<u>HOTEL ROOM UPGRADES</u>	<u>4</u>	<u>\$ 200.00</u>	<u>\$ 800.00</u>
<u>CRC PROMOTIONAL MATERIAL</u>	<u>1</u>	<u>\$ 825.00</u>	<u>\$ 825.00</u>
<u>FRIDAY NIGHT WELCOME PARTY</u>	<u>1</u>	<u>\$ 2,500.00</u>	<u>\$ 2,500.00</u>
<u>PRESIDENTIAL LUNCHEON (SATURDAY)</u>	<u>100</u>	<u>\$ 65.00</u>	<u>\$ 6,500.00</u>
<u>PRESIDENTIAL WINE</u>	<u>1</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
<u>PRESIDENTIAL ENTERTAINMENT</u>	<u>100</u>	<u>\$ 80.00</u>	<u>\$ 8,000.00</u>
<u>TECHNICAL TOUR-TIM HORTON FIELD</u>	<u>20</u>	<u>\$ 25.00</u>	<u>\$ 500.00</u>
<u>COMPANION EVENTS</u>	<u>12</u>	<u>\$ 100.00</u>	<u>\$ 1,200.00</u>
<u>HOSPITALITY EVENT-FRIDAY</u>	<u>1</u>	<u>\$ 1,500.00</u>	<u>\$ 1,500.00</u>
<u>HOSPITALITY EVENT-SATURDAY</u>	<u>1</u>	<u>\$ 1,500.00</u>	<u>\$ 1,500.00</u>
<u>CRC COMMITTEE EXPENSES</u>	<u>10</u>	<u>\$ 125.00</u>	<u>\$ 1,250.00</u>
<u>PHOTOGRAPHY</u>	<u>1</u>	<u>\$ 600.00</u>	<u>\$ 600.00</u>
<u>PRINTING, PHOTOCOPYING</u>	<u>1</u>	<u>\$ 1,500.00</u>	<u>\$ 1,500.00</u>
<u>AUDIO VISUAL</u>	<u>1</u>	<u>\$ 1,400.00</u>	<u>\$ 1,400.00</u>
<u>TRANSPORTATION</u>	<u>2</u>	<u>\$ 2,500.00</u>	<u>\$ 5,000.00</u>
<u>GIFTS</u>	<u>5</u>	<u>\$ 260.00</u>	<u>\$ 1,300.00</u>
<u>OFFICE SUPPLIES</u>	<u>1</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
<u>CRC RECORDING SECRETARY</u>	<u>1</u>	<u>\$ 800.00</u>	<u>\$ 800.00</u>
<u>MISCELLANEOUS</u>	<u>1</u>	<u>\$ 2,619.50</u>	<u>\$ 2,619.50</u>
		<u>TOTAL</u>	<u>\$ 45,612.00</u>

D. REVIEW OF PRESIDENT-ELECT RESPONSIBILITIES

1. President

The President's responsibilities typically include:

- A. Overseeing the conduct and supervision of all activities of the chapter during his or her term of office.
- B. Presiding at all meetings of the chapter and of the chapter's Board of Governors (BOG).
- C. Developing a calendar of events for the chapter operating year.
- D. Attending the CRC.
- E. Chairing CRC preparation committee by:
 - i. Developing motions
 - ii. Preparing the chapter CRC report
 - iii. Proposing region and Society officer candidates and award recommendations
- F. Leading the chapter's strategic planning.
- G. Disseminating information from region and Society to the chapter.
- H. Preparing meeting agendas, assuring that all meetings start and end on time, and accomplishing scheduled events.
- I. Delegating and coordinating duties for relevant chapter activities to individuals and committees.
- J. Stimulating and maintaining enthusiasm among

2. President-Elect and Vice Presidents

Each chapter elects a President-Elect and one or more Vice Presidents. The responsibilities of the President-Elect and each Vice President typically include:

- A. Assuming the next highest position in the event it becomes temporarily or permanently vacant.
- B. Serving on the chapter's BOG.
- C. Assuming other duties assigned to them by the chapter President or the BOG.
- D. Attending President-Elect training.
- E. Attending the CRC.
- F. Additional duties of the President-Elect typically include appointing committee chairs who will serve during his/her Presidential year.

A. Selecting your Chapter Volunteers

- a. Select your team early.
- b. Invite New and YEA Members and Students to get involved.
- c. Make sure committee chairs-members understand their responsibilities
- d. Assign Mentors.

B. Appointing Committee Chairs:

- a. Explain Job requirements.
- b. Do not downplay the job requirements.
- c. Attendance at CRC and Centralized Training (RP, SA & MP Chairs).
- d. Use letter, phone call or personal visit to explain why candidate was selected and why it is important that they get involved.
- e. Stress the importance of working committees (more than a committee of one).

C. Key Committee Chairs:

- a. CTTC (includes Chapter Program, Refrigeration and Technology Awards).
- b. GGAC – New Name: **Grassroots Government Advocacy Committee**
- c. MP.
- d. YEA.
- e. RP.
- f. SA.
- g. HISTORY.
- h. WEBMASTER (ELECTRONIC COMMUNICATION).
- i. COMMUNICATIONS/NEWSLETTER.

E. COMMITTEE CHAIRS SELECTION PROCEDURE:

1. RVC CTTC = **Chris Fudge**

- Build a team (Break down responsibilities).
- Fairly Outgoing/Social (Interaction with chapters).
- Pro-Active (Do not wait until the last minutes).
- Organized (Many deadlines to meet).
- Contacts (Well Connected).
- Identify Chapter Technical Interests.
- Program Planning Meeting.
- Not afraid of conformation (commercialism policy).
- Good Communication (Do not rely of emails).

2. RVC MP = **Mark Lawrence**

- Good Excel Skills.
- Passionate about ASHRAE (Why do we Ashrae?).
- Sales flare.
- Personal (can be approached & have the ability to approach people).
- Good Communication Skills.

3. RVC SA = **Robyn Ellis**

- Approachable by Students.
- Connection with Faculty/Students.
- Sales Flare.
- Know ASHRAE well.
- Make it Fun & Rewarding.
- Good Communication Skills (Students, Faculty, Chapter).
- Act as an advocate.
- Organize Events (Technical Tours).
- Closer to student age.
- Mentor.

4. RVC RP = **Anthony Jonkov**

- Chapter RP Chair = Chapter President-Elect.
- Passionate about ASHRAE (Why do we Ashrae?).
- Outgoing.
- Organized.
- Natural Leader.
- Pro-Active.
- Build a plan (coordinate with society).
- Good Communication Skills.
- Do not be afraid of rejection.
- Make phone calls.
- Contribute to ASHRAE Research.
- Be Innovative.

5. RVC YEA = **Audrey Dupuis**

- 35 years old and younger.
- Dynamic.
- Passionate about ASHRAE (Why Ashrae & what values?).
- Good Communication Skills.
- Organization Skills/Party Planner.

6. RVC GGAC = **Doug Cochrane & Ronald Gagnon**

- Technical Aware (both ASHRAE & Legislation).
- Passionate about ASHRAE.
- Good Communication Skills.
- Good Network.
- Forward going and Pro-Active.
- Able to work with sister organizations.
- Diplomatic.

7. RVC HISTORY = **Rod Potter**

- Good use of Technology.
- Passionate about ASHRAE History.
- Good link between Historian & Web Master.
- Digitize Chapter History.

F. RESEARCH PROMOTION YTD RESULTS:

*** *Presented by Anthony Jonkov.*

#	CHAPTER	RP YTD \$	RP GOAL \$	% DIFFERENCE
1	NB/PEI	\$ 8,075.00	\$ 9,000.00	18.9
2	HALIFAX	\$ 1,700.00	\$ 11,500.00	70.2
3	QUEBEC	\$10,925.00	\$ 18,700.00	58.4
4	MONTREAL	\$ 3,525.00	\$ 29,000.00	12.2
5	OTTAWA	\$22,785.00	\$ 25,000.00	91.1
6	TORONTO	\$20,602.00	\$ 34,000.00	60.6
7	HAMILTON	\$ 1,800.00	\$ 8,500.00	21.2
8	LONDON	\$ 2,715.00	\$ 12,500.00	21.7
9	WINDSOR	\$ 2,000.00	\$ 6,800.00	29.4
TOTAL		\$74,127.00	\$155,000.00	47.8

G. CHAPTER VISITS UPDATE:

*** *Presented by Isabelle Lavoie.*

- Halifax – SA, RP, GGAC (MAY 2015), DRC (MAY 2015)
- NB-PEI – SA, RP
- Quebec – YEA, CTTC
- Montreal – MP, YRC, DRC, RP
- Ottawa – CTTC, HISTROY, MP
- Toronto – CTTC, GGAC
- Hamilton – DRC, GGAC, YRC
- London – NONE
- Windsor – NONE

H. CHAPTER NEWSLETTER:

Chapter shall include regional leaders (DRC, ARC, and RMCR), Regional vice Chairs and all Chapter Presidents on chapter newsletters and events.

Communication is KEY to our region's success!

I. CIQ:

Chapter President is responsible for completion and submission of chapter CIQ by Due Date **June 1st, 2015.**

Most chapter BOG and key positions must be filled.

Questions – Email Society.

J. COMMERCIALISM POLICY:

ACTION: Doug to send the one page Commercialism Policy presented at CEC to all attendees.

K. PAOE:

Deadline **June 30th, 2015.**

Recommend to enter PAOE points on a regular monthly basis.



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L. LeaDRS PROGRAM:

Jeff Watson – Chicago Winter Meeting Jan 24 – 28, 2015.

Region Subsidized Travel expenses for Jeff.

Jeff Completed a report called “My LeaDRS Experience”

M. TYPICAL RVC/YRC COMMITMENTS:

*** Prepared by Doug Cochrane.

Activity	Timing	Meeting Type	Occurance	Transport. Cost	Hotel Cost	Incidentals
RVC Training	Society Annual Meeting - June	In Person	Once/term	Paid by Society	Paid by Region (up to \$600)	*
Society Sub-committee Meeting	Society Meetings - June & January	In Person	2/yr	Paid by Society	Paid by Region (up to \$600)	*
Society Meeting	Society Meetings - June & January	In Person	2/yr	Paid by Society	Paid by Region (up to \$600)	*
Workshop Presentation	At CRC (August)	In Person	1/yr	Paid by Society	*	*
Sub-committee Meetings	Throughout year	Conference Call	Varies	-	-	-
Chapter Visits	Throughout year	In Person	2-3/yr	Paid by Society	# or *	*
Assisting Chapters	Throughout year	Email/Phone	Varies	-	-	-

- * = Approach your company and home chapter about assistance with these costs.
- # = Approach visited chapter about covering hotel and meal costs for RVC visit to chapter.
- Incidentals could include airport parking, travel form/to airports, taxis, meals, long distance phone calls, etc.
- Full RVC/YRC Duties are explained in Section 2.4 of ASHRAE's Rules of the Board (ROB).



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N. 2014-2015 REGION 2 BUDGET:

2014-2015 Region II Budget				Notes
Description	Members	Dues	Budget	Use of 2013-2014 Chapter dues Paying Members
Incomes				
Chapter Assessment Dues	1816	\$ 7.00	\$ 12,712.00	Payable by chapter in April 2015
Regional fund dues	1816	\$ 8.00	\$ 14,528.00	Payable by chapter in August 2014
CRC 2014 Surplus Income				
Total Income			\$ 27,240.00	
Expenses				
			Budget	
Planning Meeting			\$ 400.00	Lunch
ARC/RVC/ Regional Leaders Hotel Reimbursement for Winter Meeting (Chicago)			\$ 6,000.00	10 regional officers @ 600\$/officer/year DRC Hotel is covered by Society
RMCR Hotel Reimbursement for Society Meetings			\$ 600.00	1 RMCR starting at the June 2015 Meeting
ARC/RVC/ Regional Leaders Hotel Reimbursement for Annual Meeting (Seattle)			\$ 6,000.00	
Other Travel Expenses			\$ 550.00	For Regional Historian Chapter visits
CRC 2015 - Seed money			\$ 10,986.00	6\$ per chapter paid member
Regional Awards Plaques			\$ 650.00	7: 2 for SA, 1 for YEA, 1 for CTTC, 2 for Chapter Ops, Meatball
Miscellaneous			\$ 100.00	
Bank Service Charges			\$ 100.00	
Account Transfer Fee			\$ -	
YEA Week-End expenses			\$ 1,250.00	
LeaDRS Program			\$ 2,500.00	
Total Expenses			\$ 29,136.00	
Profit (Loss)			\$ 1,899.00	

O. WRAP-UP:

FEEDBACK FROM REGIONAL LEADERS & CHAPTER OFFICES:

- **Guy** – Very Positive
- **Jeff** – Bank of Names, Chapter to phone Candidate and qualify them before CRC.
- **Anthony** – Bank of Names, Planning.
- **Jordan** – Get fresh Ideas from different chapters and implement them in our next chapter year.
- **Georges** – Lack of President-Elect Responsibilities on presentation.
- **Andy** – Get more info from other chapter on planning meeting, CRC Chapter Presentation are posted on the Region 2 Website.
- **Chris** – Put together a CTTC guide with speaker info to be posted on region 2 website. No dragging, quick meeting.
- **Al** – Timing is perfect! Meeting Minutes Timeline ~ 1 week.
- **Audrey** – During RVC Chapter Visits, arrange for more activities with RVC (Visits to Eng. Firms, local government, Schools....).
- **Tom** – Any posting to Region 2 Website, contact Tom Pollard. Regional Operation Manual to be updated and posted on website.
- **Mark** – Timing is perfect! Format is great.
- **Aaron** – Timing is perfect! Good Information to know before becoming president.
- **Rod** – Very Good, well run and fast!
- **Frank** – Efficient, learn something every time about ASHRAE.
- **John** – CRC planning & start early, social event after Pre-CRC meeting.
- **Georges** – Good Meeting Overall.
- **Ibrahim** – Ask for help and mentorship from Past Presidents and BOG Members.
- **Doug** – Pre-CRC Meeting will be held in Montreal for NB-PEI due to travel.
 - Hotel Expense may be covered by Region2 Funds.
 - Social on Friday Night before CRC Planning Meeting.

*****Meeting Adjourned at 3.30 PM by Doug Cochrane.**