



2015-2016 PRESIDENTIAL NEWSLETTER

DATE: July 10, 2015

TO: Chapter Presidents
ASHRAE Membership Promotion Committee
ASHRAE Student Activities Committee
ASHRAE RP Committee
ASHRAE Chapter Technology Transfer Committee
ASHRAE Grassroots Government Advocacy Committee
Young Engineers in ASHRAE Committee
Regional Historians
Region Members Council Representatives
Assistant Regional Chairs
Board of Directors

A handwritten signature in black ink, appearing to read "T. Underwood", positioned above the "FROM:" field.

FROM: T. David Underwood

SUBJECT: PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

ASHRAE chapters, and their members, are the backbone of the Society and play a vital role in achieving its goals. Through their collective efforts, ASHRAE chapters are the global driver of volunteer activity as we strive to meet our goal of shaping tomorrow's built environment today.

My Presidential theme "Making Connections" is directed towards all of our more than 53,000 members. The theme will focus on Future Leaders, Volunteers, Employers and Industry with the objective of continuing our leadership role in the pursuit of our mission and strategic plan. This can only happen by encouraging our people, passion and performance at the chapter.

We are a grass roots organization and PAOE was established to assist effective chapter leadership and performance.

There are seven categories included in this year's PAOE: Chapter Operations, Chapter Technology Transfer, Grassroots Government Advocacy, Historical, Membership Promotion, Research Promotion, and Student Activities. To achieve PAOE, the chapter must earn the minimum points in five of the following six categories: Chapter Operations, Chapter Technology Transfer, Grassroots Government Advocacy, Membership Promotion, Research Promotion, and Student Activities. Please refer to the criteria specified in each of the categories for calculating the PAOE points. For additional information or clarification, consult the PAOE Frequently Asked Questions (FAQ) section on the ASHRAE website. Please note that appropriate documentation must be kept by the Chapter to support PAOE point input, and that "chair" is defined as the individual listed in the Chapter Information Questionnaire (CIQ) on file with Society.

I appreciate the dedication, enthusiasm and hard work you bring to improving our Society and providing value to our membership. I look forward to working with you during the coming year.



2015-16 PAOE AWARDS

Chapters must meet “minimum” by obtaining points in the PAOE categories, there are no maximum limits on points earned however some line items are capped.

PAOE	Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Grassroots Government Advocacy, Membership Promotion, RP and Student Activities
Special Citation	Minimum in 5 of the 6 categories, with a minimum of 5,500 points
STAR	PAR in all categories
Honor Roll	PAOE for at least four consecutive years
High Honor Roll	STAR for at least four consecutive years
Premier	PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded

Sustainability Activities Award: A Chapter Sustainability Award in the form of a certificate is available for each chapter that obtains a total of at least 200 points from the items listed under Sustainability Activities in the Chapter Operations category of PAOE. The Chapter with the highest PAOE Sustainability point total (excludes the Community Sustainability Project points), will receive a Regional award in the form of a plaque and a certificate. The line items for Sustainability Activities are located in the Chapter Operations section of PAOE.

Community Sustainability Project Award: 500 points are entered by the DRC for chapters who participate in the Community Sustainability Project as outlined in the Chapter Operations section of the PAOE. An award will be presented to chapters who complete their community project during the 2015-2016 Society year. For more information, visit www.ashrae.org/community to review the case studies, quick start guidelines and more.



2015-2016 ASHRAE PAOE REPORTING

CHAPTER REPORTING

The Chapter President is responsible for reporting the points for the Chapter Operations category. Each Chapter Committee Chair is responsible for reporting the points for his/her respective category. The PAOE points are entered online by the Chapter President and Chapter Committee Chairs using your email address and password to login. The Chapter President and the Chapter Committee Chairs are responsible for ensuring that the data is entered and the final report completed by July 15, 2016. The Director and Regional Chairs (DRCs) and Regional Vice Chairs (RVCs) may access the website to obtain information for chapters in their Region and to enter points as indicated below.

November	Reflects October 31 results
January	Reflects December 31 results
March	Reflects February 28 results
April	Reflects March 31 results
May	Reflects April 30 results
June	Reflects May 31 results
July 15	June 30 results (reflects all final PAOE entries for the Society year)

DRCs Assigns: Chapter Operations PAOE Points

RVCs Assigns Points in their respective PAOE category:

- Chapter Technology Transfer
- Grassroots Government Advocacy
- Membership Promotion
- RP (points assigned by ASHRAE staff)
- Student Activities
- Historical (points assigned by Regional Historian)

ASHRAE HEADQUARTERS REPORTING

Beginning July 1 each Society year, PAOE will be available in dual form; the current Society year and the previous Society year. Chapters are able to enter PAOE points for both years during the month of July until the deadline date (July 15) for entering points of the previous year. The PAOE Point Summary data can be obtained for each chapter in the Region from the PAOE website. RP points will be calculated and entered Headquarters staff.

Instructions to Enter PAOE Points

Instructions to Enter PAOE:

1. From the ASHRAE Homepage, login using your email address and password.
2. Click on the Society Groups tab and select Chapters, then select Chapter Reports, PAOE and CIQ (on the left side of screen)
3. Click the Chapter's link
4. Mouse over and click on the PAOE icon (to the right of the Chapter name)
5. Be sure chapter's name appears in the drop down box. Select the PAOE year then choose the PAOE category to enter points. **Note year-to-date totals for each PAOE category.**
6. Use the Help button for brief descriptions of the PAOE areas.
7. After selecting the PAOE Category, click on any subtitle for the line items to appear. Click again to show only the PAOE category. **Note: Chapters will not have access to the DRC Assigns, RVC Assigns and Regional Historian Assigns categories.**

▼ Chapter Operations	Par: 1000	Min Points: 400	Total Points: 0
▶ Efficient use of volunteer's time:			
▶ Actual Building Performance – bEQ:			
▶ Planning			
▶ Meetings			
▶ Communications			
▶ YEA Activities			
▶ Sustainability Activities			
▶ DRC Assigns			
Chapter Technology Transfer	Par: 1050	Min Points: 450	Total Points: 0
Grassroots Government Advocacy	Par: 650	Min Points: 500	Total Points: 0
Historical Criteria	Par: 300	Min Points: 100	Total Points: 0
Membership Promotion	Par: 800	Min Points: 500	Total Points: 0
RP	Par: 1050	Min Points: 800	Total Points: 0
Student Activities	Par: 500	Min Points: 300	Total Points: 0



8. Click the plus sign (+) for any line item to add PAOE points. **Note year-to-date points for each line item entered.**
9. When points are entered, it records the person who entered the points, number of points, and when the points were entered.
10. When adding points, you can include a note for yourself or anyone who will be entering points in this category.
11. Click the Download icon and save as an Excel file on your computer, then open the file. All categories and points are listed in this report.
12. RP Points will continue to be entered by staff. For questions, contact: RegionInfo@ashrae.org

2015-2016 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

CHAPTER OPERATIONS: CRITERIA	MINIMUM	PAR
<p>Efficient use of volunteers' time: <u>50 points</u> for conducting chapter planning meeting prior to August 1 (all officers and committee chairs) <u>50 points</u> for people skills, leadership training for chapter officers and future leaders (minimum 1 hour of training) (100 points maximum) <u>50 points</u> for ASHRAE marketing training for chapter officers and future leaders (minimum 1 hour of training) (100 points maximum) <u>50 points</u> for establishing a Refrigeration Committee with at least 2 members to promote Refrigeration <u>50 points</u> for one Young Engineers in ASHRAE (YEA) member assigned to a committee to provide YEA ideas and participation <u>25 points</u> for the CRC Action Committee meeting and bringing completed Executive Session Worksheet to the Region's Caucus</p> <p>Actual Building Performance – bEQ: <u>100 points</u> for maintaining database of Verification and Measurement information that includes energy usage analysis of built sustainable projects and publishing relevant information in Chapter newsletter or ASHRAE Journal <u>50 points</u> for each chapter member that submits for a bEQ rating (200 points maximum) <u>25 points</u> for each chapter member presentation on bEQ to an outside organization (100 points maximum)</p> <p>Planning <u>75 points</u> for GA, MP and YEA Chairs sitting on the Chapter CTT Committee to ensure chapter programs are developed relevant to the chapter membership</p> <p>Meetings <u>100 points</u> if annual attendance at meetings exceeds that of previous year by at least 10% (Attendance includes total for dinner, lunch or breakfast meetings where minimum 45 minute business or technical presentation or panel discussion is held. HVAC&R courses for continuing education, technical sessions, tours and social events are excluded.) <u>100 points</u> for presenting the Technical Activities Committee presentation at chapter meeting (100 points one time) <u>75 points</u> for organizing an employer recognition event to promote the benefits of ASHRAE membership for company members (maximum of two events) <u>50 points</u> for holding an Indoor Air Quality (topic) Chapter Meeting <u>50 points</u> for establishing or maintaining an operating chapter section (each section) <u>50 points</u> for chapter publicity that includes issuing at least six (6) press releases or arranging one (1) or more TV appearances promoting the work of ASHRAE (150 points maximum) <u>25 points</u> if a chapter hosts a visit by Regional Officer, Society Officer or Society Board of Directors member to conduct employer dialogue/roundtable/recognition event (per key employer office visited) (100 points maximum) <u>25 points</u> for each separate social event (50 points maximum) <u>25 points</u> for chapter officers or committee chairs promoting ASHRAE membership to local companies (e.g. reception, one/one meeting, company presentation) in order to increase their support in ASHRAE (150 points maximum) <u>10 points</u> for each chapter member who registers for a Winter or Annual Society meeting, including MP and SA Chapter Chairs that attend (staff will send attendance reports for both meetings to chapters after the Annual meeting) <u>10 points</u> for each IAQA member that attends a Chapter Meeting</p> <p>Communications <u>50 points</u> for chapter promotion of ASHRAE products in chapter newsletter and communications (using ASHRAE staff produced materials) (100 points maximum) <u>10 points</u> for maintaining a chapter website, initial update by October 1 (10 points per month; 100 points maximum)</p> <p>YEA Activities <u>100 points</u> for each chapter officer or board of governors member who is a YEA member (300 points maximum) <u>25 points</u> for each YEA member who is a voting member of an ASHRAE TC (Participation on a TC can be verified from each TC roster or the ASHRAE Committee Participation by Region Report which can be provided by each DRC)</p> <p>Honors and Awards Activities</p>	<p style="text-align: center;">400 Points Plus CIQ in:</p> <p>60 days prior to CRC</p> <p>Exception may be made by the DRC</p> <p>(The completed CIQ will represent the incoming chapter officers and chapter committee chairs for the next Society year.)</p>	1000 Points

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50 points for each nomination for the honor of Fellow grade, Distinguished Service Award, Exceptional Service Award, F. Paul Anderson, Louise and Bill Holladay Fellow Award, with the appropriate documentation in accordance with the procedures stated on the ASHRAE website
25 points for establishing and maintaining a chapter Honors and Awards Committee
20 points for each Chapter Service Award or Regional Award of Merit awarded to a chapter member during this fiscal year (120 points maximum)

Sustainability Activities

100 points for each chapter sponsored presentation to a local, state or provincial government entity serving their Chapter area (e.g. school board, state or provincial legislative committee, state or provincial agency, city council, county board, etc.) on sustainability or energy related topics. (Points doubled if the topic is ASHRAE/USGBC/IES, Standard 189.1 or bEQ)

50 points for establishing a Chapter Sustainability Committee that meets periodically that organizes at least two HVAC&R related sustainability activities per year

50 points for establishing a chapter user group on modeling that has an active on-line forum or meets periodically (at least 4 times) to provide education and mutual support.

30 points for each chapter program and chapter sponsored educational seminar having a clearly identified sustainability theme (e.g., energy efficiency, indoor air quality, high-performance buildings, etc.) (Minimum 1 hour presentation; Points doubled if the topic is ASHRAE/USGBC/IES, Standard 189.1, bEQ program)

5 points for each Professional Development Hour (PDH) earned by a chapter member on a building science topic other than HVAC&R (e.g., fenestration, insulation, lighting) (100 points maximum)

Please note for Sustainability Points: A Chapter Sustainability Award is available for each chapter that obtains at least a total of 200 points from the items listed above under Sustainability Activities. The chapter with the highest PAOE sustainability point total (excludes the Community Sustainability Project points), will receive a Regional award.

DRC Assigns

500 points for chapter sponsored community sustainability project or event in conjunction with a non-profit organization (Note: Examples of community sustainability projects are available online to assist.)

100 points for chapter sponsored community sustainability project publicity (outside of normal Chapter advertisements) that includes print, audio or electronic media at local, state, provincial, national or industry level promoting the work of ASHRAE and/or local chapter (500 points maximum)

75 points for a planning/goal setting session with DRC resulting in written measurable objectives (points assigned by DRC by October 1)

75 points for establishing and updating annually a chapter long term strategic plan (minimum of 3 years) with goals for chapter growth, leadership, and financial stability. Plan to be submitted to the DRC for approval not later than January 1. (points awarded by DRC)

50 points for each chapter officer who attends the CRC besides the Delegate and Alternate

50 points for President-Elect attendance at President-Elect Training

50 points for a YEA Chapter Chair issuing a set of MBOs to YEA Regional Coordinator

25 points for the chapter nominating committee report (with all chapter officers & committee chair positions filled) distributed by the April 30 chapter meeting (Points assigned by DRC by May 15)

10 – 50 points for achieving goals established in planning session (points assigned by DRC by June 30)

Explanation to reach Minimum for Chapter Operations: To reach minimum, the Chapter Information Questionnaire (CIQ) must be complete and forwarded to DRC and Society 60 days prior to CRC. The completed CIQ will represent the incoming chapter officers and chapter committee chairs for the next Society year. The DRC is responsible for determining if criteria are met. All individuals serving in a chapter position must be an ASHRAE Member or Associate grade member (except Webmaster and Newsletter Editor who can be a student member). No person can serve in more than one officer position (exception, two positions for chapter with less than 75 members). A chapter officer may also serve in one committee chair position.

2015-2016 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

CHAPTER TECHNOLOGY TRANSFER: CRITERIA	MINIMUM	PAR
<p>Efficient use of volunteers' time: <u>50 points</u> for a Chapter Technology Transfer Committee (actively handling Technical, Energy, Programs, and Refrigeration) with a minimum of two members</p> <p><u>50 additional points</u> if CTT committee includes a refrigeration subcommittee chair</p> <p>Actual Building Performance: <u>50 points</u> for each chapter program on bEQ (200 points maximum) <u>50 points</u> for each Technology Award, Milton Garland Award, Dan Mills Technical Award or Comfort Cooling Award entry into Regional or Society competition (each Technical Award entry counted only once) (100 additional points if the bEQ score is included as part of the Technology Award submission)</p> <p>Planning and Administrative Activities <u>50 points</u> for completing and publishing meeting schedule and speakers by October 1 (one time) <u>50 points</u> for maintaining submitting summary of speaker reviews regularly to CTTC RVC for use in regional speaker database (250 points maximum) <u>25 points</u> for advertising of ASHRAE Certifications (e.g. Chapter Newsletter, Chapter Website, AIA Newsletter, etc. – 100 points maximum) <u>25 points</u> for submitting DL event summary critique form within 15 days of DL visit</p> <p>Awards and Submission Activities <u>50 points</u> for each ASHRAE publication (e.g. Handbook chapter, Standard, design guide, ASHRAE Journal article) authored, co-authored, or translated by Chapter members and submitted to the cognizant group for publication. (Points doubled if authored by ASHRAE Fellow, if the article is on a refrigeration oriented theme, or if it is performed by a YEA member.) Note: Requests to translate any ASHRAE publication must be submitted in advance to ASHRAE's Publisher/Director of Publications and Education <u>25 points</u> for each Technology Award entry into Chapter competition (Points doubled if submitted by a YEA member) <u>25 points</u> for each article (minimum 250 words) on a technical, business, legal or management topic (other than those announcing a program) published in a chapter newsletter or posted on a chapter website (maximum of two articles per month) (300 points maximum)</p> <p>Meetings, Presentations or Events <u>100 points</u> for each 3-hour PDH seminar or webcast presentation (live or delayed) sponsored/hosted by the chapter (300 points maximum) <u>100 points</u> for each joint meeting with AIA, USGBC, IES, or other HVAC&R-related organization, and/or other engineering society (or other equivalent organization) or any other HVAC&R-related topic (25 additional points if the joint meeting is held with other refrigeration industry-related societies, e.g., RSES or IIAR) <u>100 points</u> for each 3-hour seminar sponsored/hosted by the chapter on a building science topic other than HVAC&R,(e.g., fenestration, insulation, lighting) (600 points maximum) <u>50 points</u> for each chapter program on natural or low GWP refrigerants, safe refrigerant use and/or refrigeration fluids (e.g. Standard 15 and/or 34, future refrigerants) <u>50 points</u> for each program by a DL under a non-allocated visit (maximum of 200 points) <u>50 points</u> for holding at least eight monthly chapter meetings per year with at least six including ASHRAE industry related programs <u>50 points</u> for each individual who earns or renews an ASHRAE certification during the Society President's term <u>50 points</u> for refrigeration tour to an industrial food or beverage processing plant, low temperature refrigeration manufacturing facility or plant, cold storage warehouse or modern supermarket <u>50 points</u> for each TC to assign a member to give a presentation at the local chapter meeting that explains the function of technical committees (handbook chapters, standards, research, etc.) (100 points maximum) <u>50 points</u> for each chapter program on Indoor Air Quality/Environmental Health <u>25 points</u> for each program on refrigeration, business, management or legal education (minimum 45 minute presentation; maximum 2 per subject area) <u>25 points</u> for each technical tour with a 30 minute presentation <u>25 points</u> for each chapter presentation (minimum 15 minutes) by an ASHRAE voting or corresponding Technical Committee (TC), Task Group</p>	450 Points	1050 Points

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<p>(TG) or Standards Project Committee (SPC) member on status of TC or TG efforts (Research activities, Standards activities, Handbook activities, etc.) Points doubled if the presenter is part of the Refrigeration Committee or a YEA member (200 points maximum) <u>25 points</u> for each chapter monthly meeting held where continuing education credits (e.g. PDHs, CEUs) are provided for attendees</p>		
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RVC Assigns

100 points for the incoming Chapter CTT committee chair attending the CTTC CRC workshop

100 points for submitting Refrigeration "R" in ASHRAE Award application

100 points for submitting Chapter Program Star Award application

50 points for planning/goal setting session with RVC (points assigned by RVC by October 1)

10 – 50 points for achieving goals established in goal-setting session with RVC (points assigned by RVC by June 30)

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GRASSROOTS GOVERNMENT ADVOCACY: CRITERIA	MINIMUM	PAR
<p>Efficient use of volunteers' time: <u>300 points</u> for each building receiving a Building Energy Quotient (bEQ) rating in which the Chapter promoted bEQ and/or provided technical assistance in the rating process (1200 points maximum) <u>50 points</u> for establishing and maintaining a chapter Grassroots Government Advocacy Committee with at least 2 members to promote ASHRAE with state, provincial, and local government. <u>50 points</u> for grassroots government advocacy training for chapter officers and future leaders (minimum 1 hour of training) (100 points maximum) <u>25 points</u> for a Young Engineers in ASHRAE (YEA) member assigned to the Grassroots Government Advocacy Committee to provide YEA ideas and participation</p> <p>Administrative and Training Activities <u>150 points</u> for establishing and annually updating a list of government officials (at any level of government relevant to buildings, engineering or construction, including building officials, school system facility staff, state energy code officials, etc.) along with their contact information. (List must be sent to RVC by October 15.)</p> <p>Awards and Submission Activities <u>100 points</u> for each Chapter Government Activities Award entry into Society competition (each Award entry counted only once) <u>50 points</u> for each Chapter Government Activities Award entry into Regional competition (each Award entry counted only once) <u>50 points</u> for each article on a grassroots government activities-related (e.g., state provincial, or local legislative or regulatory issue) published in a chapter newsletter or posted on a chapter website with copy sent to RVC (maximum of two articles per month)</p> <p>Meetings, Presentations or Events <u>100 points</u> for each announced and promoted or held joint chapter meeting with local, state, or provincial government entity to discuss a built environment or HVAC&R industry-related topic(maximum 1000 points) <u>100 points</u> for each documented personal contact (meeting) by a chapter member with government officials (at any level of government relevant to buildings, engineering or construction, including building officials, school system facility staff, state energy code officials, etc.) with the goal of promoting ASHRAE related subjects or Chapter goals and objectives, with notification sent to the ASHRAE Government Affairs Office. (Points doubled if the topic is ASHRAE/USGBC/IES, Standard 189.1 or bEQ) (maximum 800 points) <u>100 points</u> for each National Engineers' Week or non-US equivalent activity that promotes Engineering <u>50 points</u> for maintaining a current listing of local and state Energy code(s) for entities within chapter area. Include contacts for people managing the Energy Code(s). <u>50 points</u> for each Chapter program on the topic of government activities (minimum 45 minute presentation; maximum 2; maximum 100 points)</p> <p>RVC Assigns <u>650 points</u> for a complete application submitted to the GGAC for the Government Affairs Award <u>200 points</u> for the incoming Chapter GGA committee chair attending the GGAC CRC workshop (50 points for chapter representative other than the chair who is a senior officer or member of GGAC) <u>100 points</u> for chapter GGAC chair continuing a second year as chair (200 points for an additional year with a cap of 300 points in one year) <u>50 points</u> for planning/goal setting session with RVC (points assigned by RVC by October 1) <u>10 points</u> for each GGAC meeting to promote using an Energy Code based on ASHRAE standards with Energy Code contacts. Must report to RVC. (maximum 100 points) <u>10 – 200 points</u> for chapter interaction with local or state government to advocate policy related to buildings, engineering or construction. The total points shall be determined by the RVC based on effort. <u>10 – 50 points</u> for achieving goals established in the planning/goal-setting session with RVC (points assigned by RVC by June 30)</p>	500 Points	650 Points

2015-2016 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

HISTORICAL: CRITERIA	MINIMUM	PAR
<p>POINTS RELATED TO CHAPTER HISTORICAL ACTIVITIES</p> <p><u>150 points</u> for digitizing complete chapter historical archives posting on the chapter website and/or electronic storage and updating annually. (Include a minimum of meeting minutes, monthly newsletters, listing of chapter executive inventory of historic items and memorabilia not scan-able and CRC reports (150 points maximum)</p> <p><u>100 points</u> for each leadership recall interview, copy must be submitted to RVC before the next CRC (no limit)</p> <p><u>100 points</u> for each history of a system, standard, person, event or a company significant to the Chapter's history (Society Gold Ribbon Award) (100 points maximum)</p> <p><u>50 points</u> for chapter historical display at CRC (updated annually or new display) – (50 points maximum)</p> <p><u>50 points</u> for creating a chapter timeline with annual updates adding previous year events and posting on the chapter website and/or electronic storage (50 points maximum)</p> <p><u>50 points</u> for program on history as all or part of a monthly chapter meeting (50 points maximum)</p> <p><u>50 points</u> for identifying and documenting any heating, refrigeration or air-conditioning plant, systems or buildings of historic interest to ASHRAE members (See criteria in Note below)</p> <p><u>50 points</u> for each interview with Fellow ASHRAE member</p> <p><u>50 points</u> for inviting Life members to one of the monthly chapter meetings (50 points max)</p> <p><u>25 points</u> for publishing articles on chapter, company or member history in chapter newsletter, Society publication or chapter website (200 points maximum [8 newsletters])</p> <p>YEA Activities</p> <p><u>25 points</u> for a local Chapter Historical activity performed by an actively engaged YEA member – (50 points maximum)</p> <p>Note: Histories about a system, standard, person, event or a company, outside the geographic area of the chapter are not acceptable for PAOE points. Histories for the Gold Ribbon Award shall be written by the Chapter Historian from information obtained by interviewing a person knowledgeable of the history being written or from personal knowledge of the history of the system, standard, person, event or company. Information obtained from electronic material is not acceptable.</p> <p>Regional Historian Assigns</p> <p><u>100 points</u> for the incoming Chapter Historian attending the CRC workshop (100 points maximum)</p> <p><u>100 points</u> for a chapter historian holding the position for a second and third year</p>	100 Points	300 Points

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MEMBERSHIP PROMOTION: CRITERIA	MINIMUM	PAR
<p>Efficient use of volunteers' time: <u>50 points</u> if Membership Promotion Committee size is 5 or 3% of chapter members (whichever is less as of June 30*)</p> <p><u>200 points</u> if Society membership delinquencies in chapter are 2% or less of total Chapter Area Assigned Members (as of June 30*) <u>50 points</u> for Membership Promotion event at chapter meeting for specific organized MP event (e.g., member bring a member, etc.) (100 points maximum) <u>25 points</u> for retention of each new member (dues paid second and third year) (300 points maximum) <u>25 points</u> for recruiting past members who have cancelled their membership for more than one year <u>10 points</u> for each upgrade from associate to member <u>5 points</u> for recognition of new members and advancements at each chapter meeting (50 points maximum) <u>5 points</u> for each non-member attendee invited (through e-mails, personal invitations, phone calls) to monthly dinners (5 points for the first visit; 10 points for the second visit and 15 points for the third visit: 75 points max per monthly meeting)</p> <p>*All end of the year reports are run on July 2nd or the next business day for the June 30 results</p> <p>YEA Activities <u>50 points</u> for each YEA event at chapter meeting for specific organized YEA event (100 points maximum) <u>25 points</u> for chapter promoting with flyer or brochure at least 4 weeks in advance outside of chapter meeting each YEA activity such as meeting with college students, social event that promotes ASHRAE membership (10 bonus points if joint meeting with Student Activities and Membership Promotion) (100 points maximum) <u>25 points</u> for each YEA activity outside of a chapter meeting that also includes a technical component, i.e., presentation, panel discussion, technical tour, etc. (100 points maximum) <u>25 points</u> for each new member in Young Engineers in ASHRAE (YEA) category (300 points maximum) <u>25 points</u> for each new member sponsored by YEA</p> <p>RVC Assigns <u>300 points</u> if annual chapter goal (as assigned by RVC) is met (50 additional points for each percent increase in area assigned member growth beyond annual goal) <u>100 points</u> for the incoming Chapter Membership Promotion committee chair attending centralized training <u>150 points</u> for the incoming Chapter Membership Promotion committee chair attending the MP CRC workshop and participating at the CRC <u>100 points</u> for an MP Chair holding the position for a 2nd or 3rd year <u>75 points</u> for planning/goal setting session with RVC (points assigned by RVC by October 1) <u>10 – 50 points</u> for achieving goals established in goal-setting session with RVC (points assigned by RVC by June 30)</p>	500 Points	800 Points

2015-2016 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

RP: CRITERIA (Staff assigns points)	MINIMUM	PAR
<p>Efficient use of volunteers' time: <u>100 points</u> for CRC attendance at a minimum 2 hour RP workshop by current RP chair at the CRC (Note: These points only apply when the same RP Chair also attends an approved RP Training workshop. Since the RAL and Region XIII Centralized Training take place at the CRC, they are not eligible for the 100 points awarded for attending the CRC Session, and only eligible for the 100 points awarded for attending the Centralized Training Session.)</p> <p>GOAL Contributions considered towards a chapter <i>Goal</i> include gifts to ASHRAE, YEA ASHRAE Learning Institute, ASHRAE Research, and Scholarships held by the ASHRAE Foundation.</p> <p>Exceptions: Foundation gifts made as part of routine ongoing Foundation Solicitations.</p> <p>A chapter's <i>Goal</i> shall be set by each Region's DRC.</p> <p>OPTION 1 <u>10 points</u> earned by a chapter for each 1% of <i>Goal</i> attained – max of 1000 points (100% of Goal)</p> <p>-OR-</p> <p>OPTION 2 <u>10 points</u> earned for each dollar per area assigned member attained <u>20 additional points</u> for each dollar per area assigned member collected above the Society dollar per member Goal of \$75 (maximum of 3,000 points)</p> <hr/> <p><u>300 points</u> for reaching Challenge Goal (105% of <i>High Five</i> or 120% Goal) <u>250 points</u> for each new Golden Circle level or higher investment acquired and credited to the chapter (as determined by the RVC & RP ExCom rules). An additional <u>500 bonus points</u> for any new Golden Circle level or higher investment acquired specifically from manufacturing companies of HVAC&R equipment. <u>200 points</u> <i>High Five Award</i> <u>150 points</u> for each renewed Golden Circle Investor credit divided by number of chapters recognized in accordance with RP ExCom guidelines <u>100 points</u> for new <i>High Five</i> level of contributions <u>100 points</u> for chapters who have reached goal (based on receipts at headquarters) by June 15 <u>100 points</u> for workshop attendance by current RP chair at an RP Committee approved RP training workshop <u>100 points</u> for attendance by the current RP Chair at the CRCs minimum 2 hour RP workshop <u>100 points</u> for Chapter Full Circle Award (by November 15) <u>50 points</u> for achieving of 30 percent of goal by December 31 <u>50 points</u> for each endowed honor roll level contribution that is an addition to the donor's current fiscal year honor roll level contribution <u>50 points</u> for meeting or exceeding scholarship goal <u>50 points</u> per Special Event held July 1 – Dec 31 by a Chapter where over 75% of profits are donated to the RP Campaign. To qualify as a Special Event profits must meet or exceed \$500 <u>50 points</u> per Special Event held Jan 1 – June 30 by a Chapter where over 75% of profits are donated to the RP Campaign. To qualify as a Special Event profits must meet or exceed \$500 <u>25 points</u> for formal recognition of all Honor Roll level contributors from the prior year's campaign before December 31 (Note: Recognition certificates must be ordered from headquarters by October 31 to qualify) <u>25 points</u> for the Research Promotion Night chapter meeting held after December 31 (50 points maximum) <u>15 points</u> for Volunteer Committee Worksheet completed by October 31 and sent to RVC and Staff. A minimum of 3 additional chapter members should comprise the RP Volunteer Committee <u>10 points</u> per \$ per/member for chapters who meet or exceed \$50 per/member and reach or exceed Goal <u>10 points</u> per Chapter BOG member who contributes at the Honor Roll level by November 15, helping the Chapter achieve "Full Circle Plus." These points are only given if the Chapter completes the Chapter Full Circle.</p>	800 Points	1050 Points

2015-2016 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

STUDENT ACTIVITIES: CRITERIA	MINIMUM	PAR
<p>Efficient use of volunteers' time: <u>50 points</u> for meeting with representatives of other societies and coordinating and participating in joint K-12 STEM activities</p> <p>Investment in Student Activities</p> <p>$30\sqrt{D/M}$ for chapter investment in student activities</p> <p>D = Dollars contributed (any support of a student member, e.g. scholarships, dinners, meeting travel, etc.) M = Area Assigned Members</p> <p><i>Student Activities Chapter Chairs may use the end of the year (June 30) report to calculate points</i></p> <p>General Student Branch Involvement <u>100 points</u> for establishing a new student branch or reactivating an inactive student branch <u>50 points</u> if net student membership for the chapter exceeds that of previous year <u>50 points</u> for sponsoring a student member to attend the ASHRAE Winter Meeting; chapter to provide transportation, hotel and registration (150 point maximum) <u>50 points</u> for each scholarship to a tech or undergraduate engineering student (minimum of \$100 scholarship award) <u>50 points</u> for each active student branch where the faculty advisor is a chapter member <u>50 points</u> per active student branch that submits the student branch report by May 31 <u>50 points</u> for each method of tracking student members (cell phone, Personal email, linked in, etc.) and reported to your RVC and MP Chapter Chair (maximum 300 points) <u>25 points</u> for tracking student members by their cell phone numbers and/or email addresses (maximum 200 points) <u>25 points</u> for each ASHRAE Student member, enrolled in engineering college, undergraduate or tech school, that is placed in an ASHRAE related summer intern job or part-time job during school semester by an ASHRAE member (200 points maximum) <u>25 points</u> for chapters providing formal recognition of student branch advisors to university administration or dean of engineering <u>25 points</u> for each National Engineers' Week activity or equivalent non-US activity <u>25 points</u> for each chapter activity with student branch (e.g. Student Night meetings, technical programs, technical tours) (50 points maximum) <u>25 points</u> for each post high school activity in which one or more chapter member participates <u>20 points</u> for meeting with faculty of engineering college or tech school for the purpose of establishing a student branch (40 points maximum)</p> <p>Meetings: <u>50 points</u> for chapters who have a student branch compete in the ASHRAE Student Design Competition <u>25 points</u> for a Society meeting for each student branch member attending the Winter Program (no maximum) For each ASHRAE student branch member attending and registering for a chapter monthly meeting or a regional meeting (10 points for each regional meeting and 5 points for each chapter meeting: maximum 300 points) <u>10 points</u> for each time a student branch advisor attends a host chapter monthly meeting, a regional meeting or a Society level meeting</p> <p>K-12 (5000 point maximum for this category) <u>50 points</u> for each K-12 student activity organized by student branch members <u>50 points</u> for winning the K-12/STEM award <u>25 points</u> for each K-12 student activity (excluding National Engineers' Week) in which one or more chapter member participates. (Points doubled for 6-8th grade activities) <u>25 points</u> for each K-12 student activity promoting engineering to and for girls</p> <p>YEA Activities <u>50 points</u> for each student member 35 years of age or younger that transfers from student member to Associate member after graduation (200 points maximum) <u>50 points</u> for holding an event in which graduating student members information is recorded for the purpose of converting to Associate member</p>	300 Points	500 Points

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status, i.e., Senior send-off event. (50 points max)

25 points for any YEA member mentoring a team (e.g. ASHRAE Grant, Design Competition, Chapter involvement, student branch support)

25 points for each Young Engineers in ASHRAE (YEA) member that presents the ASHRAE Young Engineers in ASHRAE (YEA) program to student branches

RVC Assigns

100 points for the incoming Chapter Student Activities committee chair attending the SA CRC workshop

50 points for an individual planning/goal setting session with RVC (points assigned by RVC by October 1)

50 points for chapters that submit a Undergraduate Grants application (per application)

10 – 50 points for achieving goals established in goal-setting session with RVC (points assigned by RVC by June 30)

**PAOE 2015-2016
AREA ASSIGNED MEMBERS
(AS OF JULY 2, 2015)**

Region Name	Chapter Code	Chapter Name	Member Total	Student Total
REGION I	001	BOSTON	1038	72
REGION I	003	RHODE ISLAND	106	6
REGION I	004	CONNECTICUT	509	37
REGION I	006	LONG ISLAND	281	87
REGION I	007	NEW JERSEY	620	22
REGION I	008	NEW YORK	924	200
REGION I	009	NORTHEAST	271	4
REGION I	010	CENTRAL NEW YORK	236	29
REGION I	011	ROCHESTER	241	4
REGION I	012	NIAGARA FRONTIER	180	20
REGION I	111	CHAMPLAIN VALLEY	136	16
REGION I	118	MAINE	180	31
REGION I	129	TWIN TIERS	112	54
REGION I	146	BI-STATE	199	14
REGION I	152	GRANITE STATE	159	7
REGION II	013	QUEBEC	179	136
REGION II	014	MONTREAL	564	165
REGION II	015	OTTAWA VALLEY	402	24
REGION II	016	TORONTO	1154	195
REGION II	037	HAMILTON	245	17
REGION II	100	HALIFAX	167	19
REGION II	116	LONDON (CANADA)	128	24
REGION II	117	NB/PEI	164	2
REGION II	141	WINDSOR	58	26
REGION III	021	PHILADELPHIA	894	53
REGION III	022	CENTRAL PENNSYLVANIA	408	57
REGION III	023	JOHNSTOWN	63	2
REGION III	024	PITTSBURGH	318	37
REGION III	025	BALTIMORE	738	20
REGION III	026	NATIONAL CAPITAL	1048	33
REGION III	027	HAMPTON ROADS	175	10
REGION III	028	RICHMOND	289	11
REGION III	098	LEHIGH VALLEY	153	2
REGION III	125	ROANOKE	158	8
REGION III	134	ANTHRACITE	101	4
REGION IV	029	NORTH PIEDMONT	202	9
REGION IV	030	SOUTHERN PIEDMONT	351	74
REGION IV	031	SOUTH CAROLINA	134	9
REGION IV	032	ATLANTA	979	116
REGION IV	097	GREENVILLE	177	4
REGION IV	106	TRIANGLE	438	30
REGION IV	113	CHARLESTON	137	29

**PAOE 2015-2016
AREA ASSIGNED MEMBERS
(AS OF JULY 2, 2015)**

REGION V	038	CLEVELAND	341	7
REGION V	039	COLUMBUS	362	25
REGION V	040	CINCINNATI	269	7
REGION V	041	DAYTON	209	26
REGION V	042	TOLEDO	111	5
REGION V	043	CENTRAL INDIANA	309	56
REGION V	044	EVANSVILLE	77	18
REGION V	045	DETROIT	535	24
REGION V	047	WESTERN MICHIGAN	313	65
REGION V	090	AKRON/CANTON	134	10
REGION V	103	NORTHERN INDIANA	84	7
REGION V	120	FORT WAYNE	88	4
REGION VI	048	WISCONSIN	358	20
REGION VI	049	ILLINOIS	1231	93
REGION VI	050	CENTRAL ILLINOIS	155	23
REGION VI	051	IOWA	286	25
REGION VI	052	MINNESOTA	892	43
REGION VI	054	ST LOUIS	661	24
REGION VI	095	MADISON	265	12
REGION VI	107	NORTHEAST WISCONSIN	134	1
REGION VI	115	LA CROSSE AREA	153	14
REGION VI	123	MISSISSIPPI VALLEY	106	1
REGION VI	159	CEDAR VALLEY	87	1
REGION VII	055	LOUISVILLE	178	11
REGION VII	056	MEMPHIS	189	6
REGION VII	057	BIRMINGHAM	247	24
REGION VII	058	MOBILE	62	28
REGION VII	059	NEW ORLEANS	119	2
REGION VII	060	BATON ROUGE	91	3
REGION VII	061	MISSISSIPPI	95	7
REGION VII	088	NASHVILLE	309	46
REGION VII	099	EAST TENNESSEE	207	12
REGION VII	114	TENNESSEE VALLEY	86	6
REGION VII	128	BLUEGRASS	116	19
REGION VII	130	NORTHWEST FLORIDA	76	0
REGION VII	133	NORTH ALABAMA	60	6
REGION VII	192	WEST VIRGINIA	67	29

**PAOE 2015-2016
AREA ASSIGNED MEMBERS
(AS OF JULY 2, 2015)**

REGION VIII	062	ARKANSAS	334	69
REGION VIII	063	SHREVEPORT	57	0
REGION VIII	064	HOUSTON	689	38
REGION VIII	065	ALAMO	241	51
REGION VIII	066	AUSTIN	351	9
REGION VIII	067	DALLAS	694	28
REGION VIII	068	CENTRAL OKLAHOMA	286	39
REGION VIII	069	NORTHEASTERN OKLAHOMA	176	4
REGION VIII	070	FORT WORTH	295	43
REGION VIII	071	WEST TEXAS	83	0
REGION VIII	091	EAST TEXAS	77	8
REGION VIII	154	SOUTH TEXAS	55	6
REGION VIII	165	MEXICO CITY	98	12
REGION VIII	166	MONTERREY	78	129
REGION VIII	173	GUADALAJARA	30	0
REGION IX	053	KANSAS CITY	618	143
REGION IX	072	EL PASO	60	5
REGION IX	073	ROCKY MOUNTAIN	879	48
REGION IX	074	UTAH	259	34
REGION IX	075	NEBRASKA	338	36
REGION IX	076	WICHITA	139	54
REGION IX	077	NEW MEXICO	152	2
REGION IX	093	SOUTH DAKOTA	142	10
REGION IX	127	BLACK HILLS	49	3
REGION IX	131	BIG SKY	122	18
REGION IX	135	IDAHO	138	16
REGION IX	148	PIKES PEAK	116	1
REGION IX	150	OZARKS	65	14
REGION X	081	SACRAMENTO VALLEY	251	12
REGION X	082	GOLDEN GATE	921	58
REGION X	083	SAN JOAQUIN	114	24
REGION X	084	SOUTHERN CALIFORNIA	625	107
REGION X	085	SAN DIEGO	382	18
REGION X	086	CENTRAL ARIZONA	370	30
REGION X	087	TUCSON	106	19
REGION X	092	SOUTHERN NEVADA	144	6
REGION X	101	SAN JOSE	265	15
REGION X	105	ORANGE EMPIRE	367	3
REGION X	108	HAWAII	250	21
REGION X	126	NORTHERN NEVADA	76	4
REGION X	144	SIERRA DELTA	47	0
REGION X	155	TRI COUNTY	79	13

**PAOE 2015-2016
AREA ASSIGNED MEMBERS
(AS OF JULY 2, 2015)**

REGION XI	017	MANITOBA	186	14
REGION XI	018	SOUTHERN ALBERTA	402	13
REGION XI	019	NORTHERN ALBERTA	274	23
REGION XI	020	BRITISH COLUMBIA	568	35
REGION XI	078	INLAND EMPIRE	107	25
REGION XI	079	PUGET SOUND	751	49
REGION XI	080	OREGON	571	109
REGION XI	096	REGINA	94	10
REGION XI	102	SASKATOON	117	82
REGION XI	122	ALASKA	207	13
REGION XI	136	MID-COLUMBIA	64	7
REGION XI	145	VANCOUVER ISLAND	78	12
REGION XII	034	JACKSONVILLE	230	26
REGION XII	035	FLORIDA WEST COAST	360	104
REGION XII	036	MIAMI	172	16
REGION XII	094	CENTRAL FLORIDA	302	50
REGION XII	104	GOLD COAST	228	4
REGION XII	109	SPACECOAST	78	6
REGION XII	110	PUERTO RICO	94	2
REGION XII	139	SOUTHWEST FLORIDA	120	0
REGION XII	172	BRASIL	208	40
REGION XII	178	ARGENTINA	122	35
REGION XII	190	COLOMBIA	72	6
REGION XII	196	CHILE	51	1
REGION XIII	142	SINGAPORE	308	39
REGION XIII	143	HONG KONG	703	59
REGION XIII	149	MALAYSIA	255	105
REGION XIII	157	TAIWAN	120	44
REGION XIII	167	PHILIPPINES	167	135
REGION XIII	170	THAILAND	60	22
REGION XIII	183	INDONESIA	99	109
REGION XIII	194	JAPAN	166	2
REGION XIII	195	SOUTH KOREA	113	31

**PAOE 2015-2016
AREA ASSIGNED MEMBERS
(AS OF JULY 2, 2015)**

REGION-AT-LARGE	158	INDIA	244	118
REGION-AT-LARGE	160	SAUDI ARABIA	204	4
REGION-AT-LARGE	161	CAIRO	114	32
REGION-AT-LARGE	162	LEBANESE	105	47
REGION-AT-LARGE	163	WESTERN INDIA	60	24
REGION-AT-LARGE	164	KUWAIT	69	41
REGION-AT-LARGE	168	HELLENIC	164	9
REGION-AT-LARGE	169	ASHRAE BANGALORE	87	48
REGION-AT-LARGE	171	SRI LANKAN	104	27
REGION-AT-LARGE	174	PAKISTAN	71	240
REGION-AT-LARGE	175	ASHRAE FALCON	526	48
REGION-AT-LARGE	176	DANUBE	106	64
REGION-AT-LARGE	177	PORTUGAL	77	2
REGION-AT-LARGE	179	NORTHERN PAKISTAN	73	152
REGION-AT-LARGE	181	BAHRAIN	31	0
REGION-AT-LARGE	182	SPAIN	173	4
REGION-AT-LARGE	184	QATAR ORYX	267	8
REGION-AT-LARGE	185	CHENNAI	71	73
REGION-AT-LARGE	186	PUNE	126	53
REGION-AT-LARGE	187	ASHRAE NIGERIA	110	123
REGION-AT-LARGE	188	ASHRAE MUMBAI	104	2
REGION-AT-LARGE	189	CENTRAL PAKISTAN	66	36
REGION-AT-LARGE	191	ASHRAE DECCAN	40	0
REGION-AT-LARGE	193	TURKISH	98	71