

Arrival - Day 0: Thursday August 24, 2023			
Time (EDT)	Event	Participant	Location
Oakwood Resort – room check-in after 4:00pm	Attendees Arrive and check Into Oakwood Resort room check-in after 4:00pm but come early and enjoy the beach, golf and Grand Bend area		
16:00 – 20:00	CRC Registration	All	Lobby
18:00 – 20:30	Dinner (Southern BBQ Buffet)	All	Oak Dining Room
21:00 – 24:00	Hospitality and Campfire	All	Cottage

Day 1: Friday Aug 25, 2023			
Time (EDT)	Event	Participant	Location
07:30 – 08:30	Breakfast Buffet	All	Oak Dining Room
07:30 – 18:00	CRC Registration	All	Lobby
08:30 – 09:30	Orientation Session 1. Welcome Remarks 2. ASHRAE Code of Ethics 3. Introductions 4. Appointment of the CRC recording secretary 5. Review and approval of CRC Agenda 6. Presentation of CRC and today's events 7. 2022-2023 Society and Regional Highlights 8. Review of Honors and Awards 9. Review of RVC roll off dates 10. Travel Vouchers – requirements 11. Regional Photo	Del, Alt, Reg Officers <i>All are welcome</i> R. Gagnon R. Gagnon ALL R. Gagnon R. Gagnon I. Semhat & T. Pollard R. Gagnon I. Lavoie R. Gagnon & I. Lavoie R. Gagnon DRC, Del's and Alt's	Terrace Room
09:30 – 11:45	Caucus Session No. 1	Del, Alt, Nominating	Terrace Room
09:30 – 11:45	Regional Meeting DRC/ARC/RMCR/RVCs	Regional Officers	Birch South
09:30 – 10:30	DL Presentation#1: Doug Cochrane Topic: Building EQ and ASHRAE HQ	<i>All are welcome</i>	Birch North
10:30 – 10:45	Break (morning snacks & drinks)	All	Terrace Hallway
12:00 – 13:00	Lunch - West Coast Buffet	All	Oak Dining Room
13:00 – 17:00	Business Meeting #1 1. Call to Order 2. ASHRAE Code of Ethics 3. Approval of 2022 CRC Minutes 4. Report of 2022 Region II Motions submitted to Society 5. Reading of any prepared Motions for 2023 CRC 6. CRC 2024 Budget (Toronto) 7. Society Officer Report 8. ASHRAE Staff Report 9. Chapter Reports (5 minutes each) a. Halifax b. NB/PEI c. Québec City d. Montreal e. Ottawa f. Toronto g. Hamilton h. London i. Windsor 10. Meeting Adjournment	Del, Alt, Reg Officers <i>All are welcome</i> R. Gagnon R. Gagnon R. Gagnon G. Lussier G. Lussier A. Khurana A. Rakheja V. Gupta J. Wilson M. Boudreau G. Breton M. Anh Dao A. Mitani B. Salazar A. Besseling J. Armstrong J. Smith R. Gagnon	Terrace Room
15:00 – 15:15	Break (afternoon snacks & drinks)	All	Terrace Hallway
18:00 – 20:00	Welcome Dinner - Mexican Buffet	All	Oak Dining Room
20:30 – 21:30	Team Building Event (Scavenger Hunt)	All	Terrace Room
21:30 – 24:00	Hospitality and Campfire	All	Cottage

Day 2: Saturday, August 26, 2023			
Time (EDT)	Event	Participant	Location
07:30 – 08:30	Breakfast Buffet	All	Oak Dining Room
07:30 – 12:00	CRC Registration	All	Lobby
08:30 – 09:45	Business Meeting #2 1. Call to Order 2. ASHRAE Code of Ethics 3. Presentation of today's events 4. Regional Chapter Statistics 5. RVC Reports (5 minutes each) a. CTT b. SA c. GA d. RP e. CC f. Historian g. Chapter Operations h. YEA i. MP 6. ARC (ASHRAE Research Canada) 7. Meeting Adjournment	Del, Alt, Reg Officers <i>All are welcome</i> R. Gagnon R. Gagnon I. Semhat & T. Pollard T. Pollard A. Khurana E. Primeau M. Genin D. Sinclair T. Pollard T. Pollard G. Lussier B. Oliver R. Usmanali G. Perrault R. Gagnon	Terrace Room
09:45 – 10:00	Break (morning snacks & drinks)	All	Terrace Hallway
10:00 – 11:45	Caucus Session #2	Del, Alt, Nominating	Terrace Room
10:00 – 11:45	Workshops - Session #1 CTT YEA SA MP	CTT Chairs YEA Chairs SA Chairs MP Chairs	Huron Room Birch North Birch South Games Room
10:00 – 11:00	DL Presentation#2: Badri Patel Topic: Variable Refrigerant Flow (VRF)	<i>All are welcome</i>	Private Dining
12:00 – 13:30	Awards Luncheon - Spanish Buffet	All	Terrace Room
13:45 – 17:00	Workshops – Session #2 CTT (continued) YEA (continued) SA (continued) MP (continued) Chapter Operations GA RP Communications and Historian	CTT Chairs YEA Chairs SA Chairs MP Chairs Del and Alt GA Chairs RP Chairs Comm+Hist Chairs	Huron Room Birch North Birch South Games Room Terrace Room Loft Gazebo Private Dining
15:00 – 15:15	Break (afternoon snacks & drinks)	All	Terrace Hallway
18:30 – 20:30	Dinner Banquet (plated meal) with Presidential Address	All	Terrace Room
21:30 – 24:00	Hospitality and Campfire	All	Cottage

Day 3: Sunday, August 27, 2023			
Time (EDT)	Event	Participant	Location
07:30 – 08:30	Breakfast Buffet	All	Oak Dining Room
07:00 – 08:00	Caucus Session #3 <i>(if required)</i>	Del, Alt, Nominating	Terrace Room
08:00 – 11:30 NOTE: start time may change as need to get thru workshop reports and New Motions plus meeting end time may also be extended	Business Meeting #3 1. Call to Order 2. ASHRAE Code of Ethics 3. Workshop Reports and Motions (5 minutes each) a. CTT b. SA c. GA d. RP e. CC f. Historian g. RMCR h. YEA i. MP 4. Report from Executive (Caucus) Sessions 5. CRC 2022 Ottawa Financial Report and review 6. Region 2 Finances for 2022-2023 and review 7. Approval for 2023-2024 Region II Budget 8. CRC 2024 Toronto Budget Approval 9. New Motions 10. DRC / RVC Chapter visit schedule 11. Region II Website 12. Region II Basecamp 13. CRC dates for the next three years a. 2024-Toronto: Aug 23-25 b. 2025-Hamilton: Aug 22-24 c. 2026-Moncton 14. Other New Business 15. Final Remarks 16. Meeting Adjournment	Del, Alt, Reg Officers <i>All are welcome</i> R. Gagnon R. Gagnon A. Khurana E. Primeau M. Genin D. Sinclair T. Pollard T. Pollard G. Lussier B. Oliver R. Usmanali I. Lavoie & N. Lemire J. Bursill T. Pollard Y. Trudel T. Pollard R. Gagnon A. Khurana G. Lussier R. Gagnon R. Gagnon T. Pollard T. Pollard A. Khurana (chair tbd) (chair tbd) All R. Gagnon	Terrace Room
09:45 – 10:00	Break (morning snacks & drinks)	All	Terrace Hallway
11:45 – 12:15	CRC Debriefing	DRC, ARC, RMCR ASHRAE Dignitaries, 2022 CRC Chair (London) 2023 CRC Chair (Toronto) <i>All are welcome</i>	Terrace Room