

REGION 2 BEST CHAPTER PROGRAMS CHAIR AWARD

BEST CHAPTER PROGRAMS CHAIR AWARD [original name] ***

*** Note! In 2012 it became part of a SOCIETY CHAPTER PROGRAMS STAR AWARD with regional winners.

* This award was initiated in 1998 to encourage better chapter programs. The RVC Chapter Program for Region 2 selected the winner based on a number of factors – increased attendance; variety of programs; programs focused on the Society Presidential theme and so on.

At the Society's Annual General Meeting in June 2004, the two grass roots committees – Chapter Program and TEGA were combined into a new CTTC committee – the Chapter Technology Transfer Committee (CTTC). As a result, starting in 2005, the best chapter program chair received the **CTTC Allen Henley Best Chapter Chair Award** and the former best chapter programs chair award ended.

<u>YEAR</u>	<u>CHAPTER</u>
1997-1998	Hamilton
1998-1999	Montréal
1999-2000	Montréal
2000-2001	London
2001-2002	Windsor
2002-2003	Toronto
2003-2004	Montreal

Award replaced with the CTTC Allen Henley Best Chapter Chair Award from 2005 till 2012.

** In 2012 replaced with Region 2 Candidates for Chapter Program Star Award. Each region submits one candidate each year – the Regional Program Star winner

Presentation The recipient is recommended by the CTT Committee and confirmed by Members Council. The award is presented at the Annual Meeting of the Society during the Plenary Session.

A certificate, ribbon, or plaque may be presented by the region and chapter. [See HQs for format for region/chapter]

Region 2 Candidates		
<u>Year nominated</u>	<u>Chapter</u>	<u>Candidate</u>
2010	Toronto	Robin Ellis
2011	Toronto	Marco Ottavino
2012	Toronto	Marco Ottavino
2013	Halifax	Adam Hayter

Details on the SOCIETY CHAPTER PROGRAMS STAR AWARD

The Chapter Programs Star Award recognizes monthly chapter meetings as a cornerstone of ASHRAE's vitality and philosophy. ASHRAE Board of Directors established an award called the Chapter Programs Star Award to recognize excellence in chapter program endeavors.

Eligibility Requirements for the award is measured by:

1. Planning for successful chapter programs
2. Increasing attendance at chapter Meetings
3. Promoting special chapter programs

The recipient of the Program Star Award cannot be a member the Society CTT Committee, a member of Staff, or a member of the Board of Directors.

Judging

At the Annual meeting of the Society, the Chair of the CTT Committee shall appoint members to the Chapter Programs Star Award Subcommittee to serve as a "Selection Committee", and designate a Chair for it. The Selection Committee shall be compromised of three (3) members of the CTT Committee. The Ex-Officio from the Board of Directors and the Chair of the CTT Committee shall serve Ex-Officio to the Selection Committee. The Society CTT Committee, by majority vote, shall select the recipient of the award, subject to the concurrence of the Honors and Awards Committee and Members Council. All correspondence and selection data is to be directed to the Chair of the Selection Committee, with copies to the other members of the Selection Committee. The CTT Committee Staff Liaison is responsible for coordinating all contacts and correspondence with the nominees.

Selection Schedule for Chapter Program Star Award

ACTION	DUE DATE
1. Submittal Due to RVC for Regional Competition	Determined by RVC
2. Judging of Regional Submittals	Determined by RVC
3. Chapters notified by RVC of Regional Competition Results	June 30 each year
4. Chapter Programs Star Award Point Calculation Form and Candidate Information Sheets due to Society. Submit one copy electronically in pdf format to rdouglas@ashrae.org	Sept 30 each year
5. Staff Liaison sends entries and ballot to Chapter Programs Star Award Selection Committee to select final candidate	Oct 1 each year
6. Selection Committee selects a winner and forwards recommendation to staff and CTC Chair	Nov 1 each year
7. CTT Committee recommends final candidate to Honors & Awards Members Council for approval	Jan Winter Conference
8. Staff notifies winner	Feb 20 each year
9. Judging Panel notifies non-winners	Feb 20 each year